

We are a welcoming, active, and business-friendly rural foothill community built on California's rich gold rush history.



City Manager's Report
August 22, 2023 City Council Meeting
Prepared by: Dave Warren, Assistant City Manager/Director of Finance
Item #: 7.3

Subject: Approve the Payroll Register as presented.

Recommendation: Approve the payroll register as presented.

Purpose: To authorize payment to the City's employees for employment services.

Strategic Plan Strategy: Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

Background: The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

Discussion: The payroll register for the Pay Period 3 is for payroll dates 7/22/23 through 08/04/23. The checks were issued on 08/10/23; beginning with check number 62371 through ending check number 62427 to pay employees for employment services.

Options:

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

Environmental: Tonight's action is not applicable.

Cost: The payroll register dated August 4, 2023 totals \$370,835.15.

Budget Impact: The \$370,835.15 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

M. Cleve Morris, City Manager

**Dave Warren, Assistant City
 Manager/Director of Finance**